

KICH SCHOOL OF DESIGN - RAJKOT

DUPLICATE LIBRARY-CARD FORM

Full Name (In Block Letters) : _____
Roll No. : _____
Semester : _____
Date : _____

To,
The Librarian,
Kich School of Design
Rajkot-360005.

Subject : **TO GET DUPLICATE LIBRARY-CARD.**

Respected Sir,
With reference to the above mentioned subject, as I lost my library-card, I
request you to issue me duplicate library-card as per the institute's rules.

Further I assure you that there is no material's/due's pending on my library
account.

Thanking You,

Yours Sincerly,

For Office use only

Receipt No. : _____
Receipt Date : _____
Rs. : _____

Sign : _____
Name : ()